

## MANDATORY GUARDIANSHIP EDUCATION TRAINING COURSE

Effective October 1, 1989, the Florida Legislature completely revised the guardianship statute (Chapter 744). In order to ensure that all guardians understand their legal duties to both their ward and the court, and in compliance with the new statutes, the Legislature passed a law (F.S. 744.3145) requiring all guardians to complete a course of study approved by the Chief Judge of the Circuit Court and taught by a court-appointed organization.

The Circuit Court in Palm Beach County has approved a training course which is sponsored by the Palm Beach County Bar Association and presented by **Catholic Charities of the Diocese of Palm Beach, Inc.**

**For information regarding course dates, times, and location, contact Catholic Charities at 561-345-2000 x208.** As a guardian appointed by this Court, you are required to successfully complete this training course within four (4) months after your appointment as guardian.

**FAILURE TO COMPLETE THIS COURSE** and file a certificate of completion with the Clerk of the Circuit Court, Guardianship Division, may result in court imposed sanctions including removal as guardian, surcharge, and/or refusal to award a guardian's fee.

Judges of the Guardianship Division  
Circuit Court  
Fifteenth Judicial Circuit  
Palm Beach County, Florida

## MANDATORY GUARDIANSHIP EDUCATION TRAINING COURSE

Certificates of completion shall be awarded to attendees who complete the following:

- UNIT 1 Legal Duties and Responsibilities of the Guardian**
- UNIT 2 The Rights of the Ward**
- UNIT 3 Preparation of Habilitation Plans and Annual Guardianship Reports, Including Financial Accounting for the Ward's Property**
- UNIT 4 Availability of Local Resources to Aid the Ward**

# GUARDIANSHIP TRAINING PROGRAM

Sponsored By  
**PALM BEACH COUNTY BAR ASSOCIATION**  
 Guardianship Education Committee  
 Presented By  
**Catholic Charities of the Diocese of Palm Beach, Inc.**

## 2020 SCHEDULE OF CLASSES (PLEASE SELECT ONE ✓)

- Saturday, February 8, 2020                      9:00-5:00 PM
- Saturday, April 25, 2020                        9:00-5:00 PM
- Saturday, July 25, 2020                         9:00-5:00 PM
- Saturday, October 24, 2020                    9:00-5:00 PM

ALL classes will be held at the **Embassy Suites** located at:  
**1601 Belevedere Road**  
**West Palm Beach, FL 33406**

**PLEASE COMPLETE REGISTRATION FORM BELOW**

Last Name		First Name	
Mailing Address		Apt. No.	Telephone
City	State	Zip	County

**Registration**– Fee for class is **\$75.00** per person. Please make check payable to **Catholic Charities Diocese of Palm Beach, Inc.** and mail with this application.

**NOTE: No admittance without registration**

RETURN THIS PORTION WITH CHECK TO:  
**Catholic Charities**  
**Office of Elder Affairs**  
**P. O. Box 8246**  
**West Palm Beach, FL 33407**

Contact us at: 561-345-2000 x208

**DETACH HERE FOR YOUR RECORDS. NO ACKNOWLEDGEMENT OF REGISTRATION WILL BE SENT**

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**NOTE:** If you have already completed the Guardianship Education requirements of the Palm Beach Circuit Court, please disregard this notice.

REGISTRATION

Registration is processed upon receipt of a complete application form and appropriate payment of fees. Checks or money orders should be made payable to **Catholic Charities Diocese of Palm Beach, Inc.**  
 Mail to:

**Office of Elder Affairs**  
**P. O. Box 8246**  
**West Palm Beach, FL 33407**

PARKING REGULATIONS

Parking is available at the hotel at no charge.

LUNCH

A 1 hour lunch break is provided. You may bring a bag lunch. Restaurant is a viable onsite or are within driving distance from the hotel.